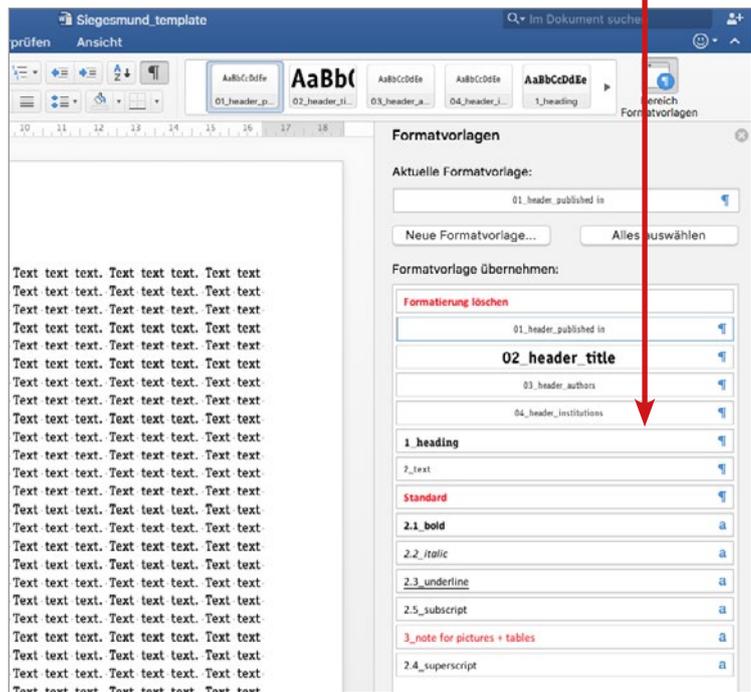Please open the section showing the existing formats with the created style sheets.

For this project all created paragraph and character styles start with a number followed by an underscore (i. e. "01_header", "1_head", "2_text", "2.2_italic"…).

To ensure an error-free handling in the further design process use only the created style sheets.

You find templates for:
manuscripts: *template.doc*
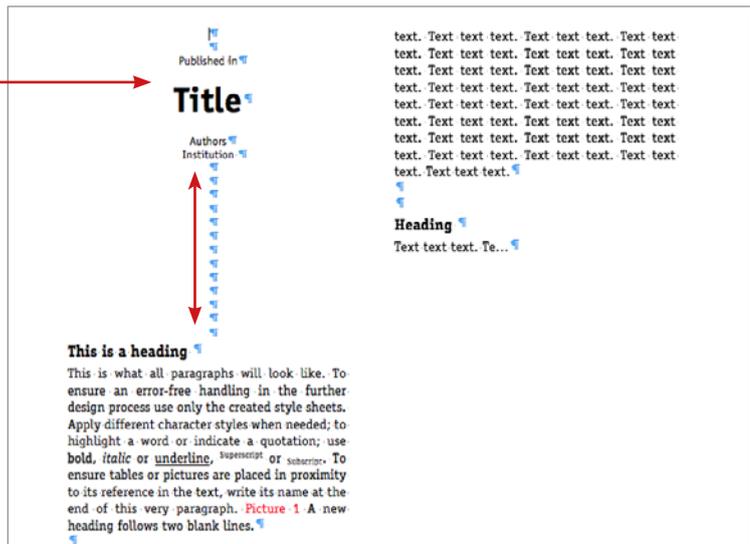captions and tables: *template_ct.doc*

Sample paper

The sample paper (Sample_paper_siegesmund_Winter_Shelters_For_Marble_Sculptures.pdf) consists of:
- a text with 22.350 characters in 55 paragraphs,
- 10 pictures (in one or two column width) with caption and
- one table in two column width with 8 rows and a caption

Title of scientific paper

Please use the paragraph styles for the respective text form (Paragraph Style "01_header_published in", "02_header_title", …)
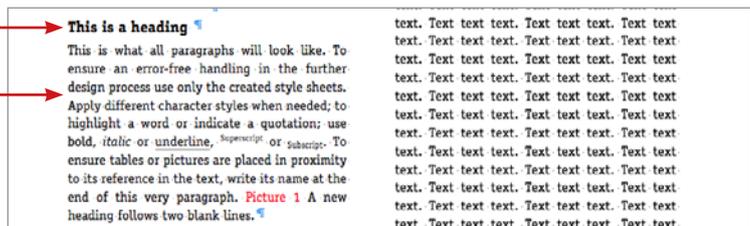
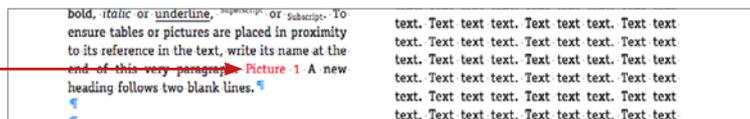Please do not modify the distance between heading and main text

Text

Paragraph Style "1_heading"
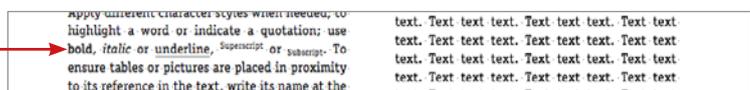
Paragraph Style "2_text"

If you incorporate tables or pictures, please indicate where to place them in the manuscript by using the character style "3_note for pictures + tables"
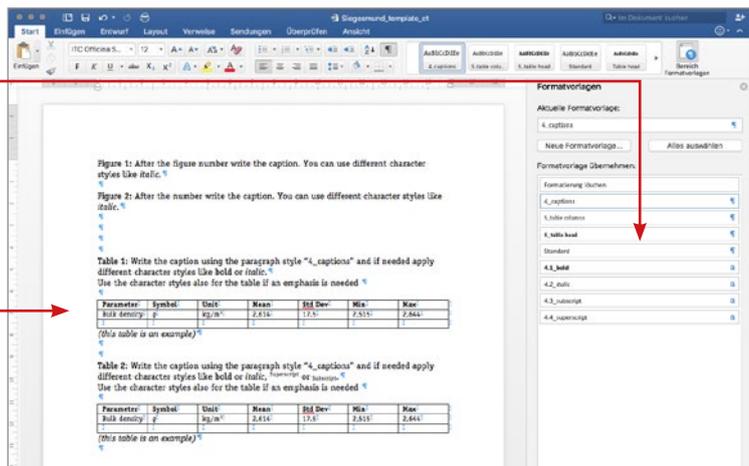Do not insert tables or pictures into the manuscript!

Character Styles
"2.1_bold", "2.2_italic", "2.3_underline", "2.4_superscript", "2.5_subscript"

Tables

Write captions and table contents into the document *template_ct.doc* and use the created paragraph or character styles.
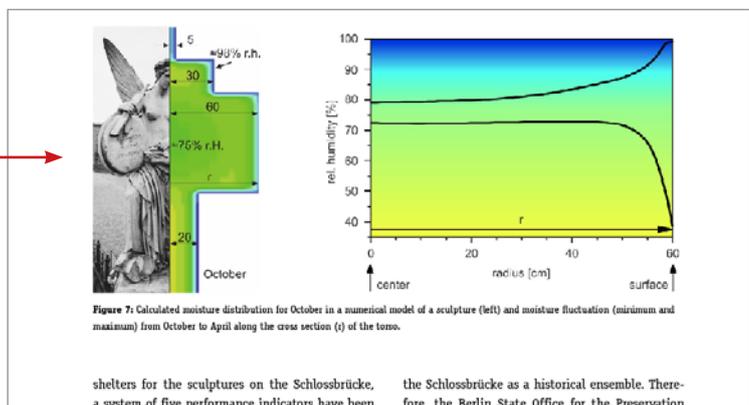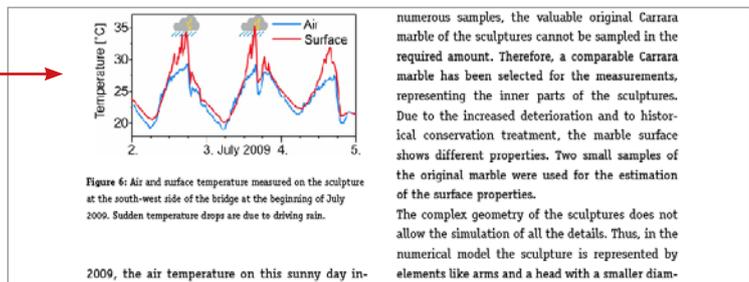Please see the file for how to style your tables.

In the table cells, do not adjust your table by inserting breaks. Since we will do the final document layout, we will also style the tables.

Pictures

All pictures, charts etc. require a resolution of at least 300 ppi at a width of 78 mm when covering 1 column, or 164 mm when covering 2 columns.

Required formats: pdf, jpg, tiff, eps
Pictures or charts in MS Word or MS Exel will not be accepted. Please convert them into the required formats.

Figure 6: Air and surface temperature measured on the sculpture at the south-west side of the bridge at the beginning of July 2009. Sudden temperature drops are due to driving rain.

Figure 7: Calculated moisture distribution for October in a numerical model of a sculpture (left) and moisture fluctuation (minimum and maximum) from October to April along the cross section (r) of the torso.

In general

You need to estimate how much space your inserted pictures and tables including their captions will take and subtract from your character count.

For example: this chart with a hight of 43 mm plus its three row long caption takes a space of 13 rows which make up roughly 600 characters.

Figure 6: Air and surface temperature measured on the sculpture at the south-west side of the bridge at the beginning of July 2009. Sudden temperature drops are due to driving rain.